

DL Courseware Guide

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DLS Courseware Guide

1. Introduction

Welcome to the Distributed Learning System (DLS) Courseware Guide. This document serves as a starting point for those who need to locate available courseware. The search for Distributed Learning (DL) courseware will be a one-stop connection when the Army's Learning Management Systems (LMS) is fully fielded and operational. Until the Army LMS is fully operational, DLS suggests those in search of DL content and courseware begin by using the resources outlined in this guide.

There are a variety of types of courses offered through DLS in Digital Training Facilities (DTFs). Some courses deliver collective training (for a unit or group of individuals), while most of the current content is geared toward individual training. These courses may come in the form of Video Tele-Training (VTT)¹, Computer Based Training (CBT), or the Internet.

DLS has identified two types of sources to locate courseware:

- **General Sources** best used for general searches of Army courseware databases. Good for conducting initial searches of a variety of courses.
- **Proponent Schools and Other Sources** best used for Military Occupational Specialty (MOS) or branch courseware searches that may not be supported via the general sources.

It is best to begin your courseware search with **General Sources** and then move to the **Proponent Schools and Other Sources**. In either case, you should know as much about the kind of training desired as possible (MOS, branch, specific skills, VTT, CBT, etc.).

These sources are good for general awareness of available courseware, but often do not guarantee the level of automated training material sophistication. Some content is interactive and captures attention, while other content is simply displayed on web pages or in Microsoft (MS) Word documents. Consult with other DTFMs or the proponent school (if contact information is available) to receive more information about the content delivery style.

¹ Although VTT courses are delivered on a specific schedule, many courses are still available on videotape. To locate taped copies of theses courses, contact the respective proponent school or DTFM leadership (many DTFMs tape the courses for their library).

2. General Sources

2.1 Distributed Learning System Website: http://www.dls.army.mil/

The DLS website provides detailed information about the Distributed Learning System (DLS), Digital Training Facilities (DTF) and the Army Learning Management System (LMS). The DLS website also provides an extensive listing and hyperlinks to the Army's key training repositories for Distributed Learning (DL) courseware and self-development materials.

Note: The DL Approved Courseware List should not be confused with courses that are available for use in DTFs. Typically, the instructor or student is responsible for locating the courseware in this listing.

Other training links within the DLS website:

- Approved Courseware List: http://www.dls.army.mil/pdf/DLS Courseware.pdf
- Army e-Learning Program: http://usarmy.skillport.com/

Note: Army e - Learning Program offers more than 1,500 Information Technology, Business Skills, and Interpersonal Skills courses. The e-learning link will provide information on passwords, registration, and catalog help if needed.

2.2 Army Training Requirements and Resources System (ATRRS) Course Catalog: https://www.atrrs.army.mil/default.asp

ATRRS is the Army's official automation system that maintains information on training requirements, determines training programs, manages class schedules, allocates class quotas, makes seat reservations, and records student attendance.

ATRRS can help you find courseware through its course catalog. The course catalog contains information about specific courses including:

- Course title
- School hosting the course
- Whether it supports Distributed Learning or not
- Class dates (if applicable)
- Course prerequisites
- Course descriptions
- Other useful information

How to use the ATRRS course catalog search tool

STEP 1: To find courses listed in ATRRS go to https://www.atrrs.army.mil/ and locate the "Course Catalog" box in the upper right hand corner of the page and select the click "Here" link. This link will send you to the following address: http://www.atrrs.army.mil/atrrscc/

This page has a catalog search tool that returns various course listings.

STEP 2: Enter information to narrow the course search. The best way to view course listings is by selecting one or more of the following items in the drop down menus:

- Officer AOC (Area of Concentration)
- Enlisted MOS (Military Occupational Specialty)
- Enlisted ASI (Additional Skill Identifier)
- Enlisted SQI (Skill Qualification Identifier)
- Warrant ASI (Additional Skill Identifier)
- Warrant SQI (Skill Qualification Identifier)

The search tool requires that you enter a number-letter combination. The various options are available in the drop down menu. Descriptions that correspond with various number-letter combinations have been provided in an Excel Workbook, which accompanies this document (see the "MOS and Special Skills Lists" Excel file), but are also available by clicking on the field name.

The other selections can be helpful, but are not necessary unless you are looking for a special course (i.e. languages, courses only offered by certain schools, etc.). Lists of the selections are available by clicking on the field name.

STEP 3: Click on the "Search the ATRRS Course Catalog" link.

After the link is selected the search tool will return a list of courses that corresponds to the information requested.

STEP 4: Select the course via the Course Number.

Click on the course number to display specific details of the course and corresponding dates that it is offered.

2.3 Reimer Digital Library (RDL): http://www.adtdl.army.mil/

The Reimer Digital Library is the Army's key repository for all types of training materials. Currently there are over 700 Online Correspondence Courses in the Reimer Digital Library. The following is the recommended method to search for **Correspondence Courses** in the RDL:

- 1. Access the Reimer Digital Library with the following address: http://www.adtdl.army.mil/
- 2. Locate and select the "Reimer Digital Library Search for Products" link in the upper left hand corner. The next web page provides the capability to search for Official Departmental Publications (Training Manuals) or Commandant Approved Training from the proponent school.
- 3. To search for correspondence courses select "Commandant Approved Training." Under "Type", select "Correspondence Courses". Under "School", select the proponent school and select "Submit." This will provide all the Correspondence Courses developed by that school.

2.4 The Army Distributed Learning Program (TADLP) – Training and Doctrine Command (TRADOC): http://www.tadlp.monroe.army.mil/

TRADOC is responsible for coordinating the development of distributed learning courseware. The TADLP website provides a listing of MOS related courses that are identified by a TRADOC numbering system, proponent branch and course name.

The following links provide the TADLP Report that identifies a by year listing of courses scheduled for development as well as the FY '04 Master Redesign list.

- TADLP Report: http://www.atsc.army.mil/ITSD/TADLPReport9-22-04.asp
- Master Priority Course Listing: http://www.tadlp.monroe.army.mil/FY03
 MASTER

2.5 Army Training Support Center (ATSC) – Individual Training Support Directorate (ITSD): http://www.atsc.army.mil/itsd/index.asp

This site serves as an entry point for ATSC's Online Catalog, Products and TRADOC's Courseware Status Report.

- Online Catalog: http://www.adtdl.army.mil/atdls.htm Identifies a list of over 700 online courses that are stored in the Reimer Digital Library. To locate specific courses use the same search method as discussed in paragraph 2.3.
- Products: http://www.atsc.army.mil/itsd/products.asp Provides

 Army Correspondence Course Program (ACCP), Common Core Training, Common Task Test (CTT), On-Line Catalog of Education / Training Products, Staff and Faculty Training Courseware, and Training Media Support.
- TADLP Courseware Status Report:
 http://www.atsc.army.mil/itsd/reportintro.asp Provides the list of DL courses in development and fielded for use today. Additionally, the report identifies if the courseware can be used in DTFs.

2.6 Army National Guard Distributed Learning: http://www.dttp.ngb.army.mil/

The Army National Guard Distributed Learning Program is known as the Distributive Training Technology Project (DTTP). The online courses and descriptions for the **Army National Guard** and **Professional Education Center** are listed below:

- Army National Guard Online Courses:
 http://www.arng.army.mil/about_us/training/dl/dl_courses.asp
- National Guard Professional Education Center (NGPEC): http://mil.ngpec.org/

3. Proponent Schools and Other Sources

The Army has many different schools that provide training for soldiers with a variety of MOSs and specialties.

The following are the major proponent schools and other special schools that support Distributed Learning.

3.1 Adjutant General (AG)

U.S. Army Adjutant General School (Fort Jackson, SC)	
Homepage	http://agsssi-www.army.mil/
DL Courseware Information	http://agsssi-www.army.mil/tng_page.htm

Specific Instructions:

Use the DL Courseware Information address to access the two AG online training courses which are:

- 1. Human Resources Noncommissioned Officer Certification Course
- 2. Human Resources Specialist Certification Course

3.2 Air Defense Artillery (ADA)

U.S. Army Air Defense Artillery Center and School (Fort Bliss, TX)	
Homepage	http;//airdefense.bliss.army.mil/
DL Courseware Information	http://airdefense.bliss.army.mil/dtac/

Specific Instructions:

Use the DL Courseware Information address and select the "Search the Digital Training Access Center (DTAC) Database" in the top left corner.

Approximately 60 publications are available consisting of Field Manuals (FM), Mission Training Plans (MTP), Training Support Packages (TSP), Soldier Training Publications (STP), Drills, Graphic Training Aids (GTAs), and Pamphlets. However, only one is currently an interactive multimedia course.

3.3 Armor

U.S. Army Armor Center and School (Fort Knox, KY)	
Homepage	http://www.knox.army.mil/school/
DL Courseware Information	http://147.238.144.82/umw/ADL.htm

Specific Instructions:

Use the DL Courseware Information address to access the Armor DL information. Scroll down to the bottom of the website to view lessons available and registration instructions.

3.4 Army Aviation Logistics School (AALS)

U.S. Army Aviation Logistics School (Fort Eustis, VA)	
Homepage	http://www.usaals.army.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

Access the AALS homepage and select "Sustainment Training" on the left side of the page. A list of Interactive Multimedia Instruction courses and other courses are on the linked page.

3.5 Army Continuing Education System (ACES)

Army Continuing Education System	
Homepage	https://www.armyeducation.army.mil/index.html
DL Courseware Information	https://www.armyeducation.army.mil/SOCAD.html

Specific Instructions:

Use the DL Courseware Information address to access the ACES website. On the left side of the webpage select "Earn a Degree" and select the "SOC (Service member Opportunity College) Army Degree" link.

3.6 Army Logistics Management College (ALMC)

U.S. Army Logistics Management College (Fort Lee, VA)	
Homepage	http://www.almc.army.mil/
DL Courseware Information	http://www.almc.army.mil/catalog/s.html

Specific Instructions:

Use the DL Courseware Information address to access the ALMC "Alphabetical Course Listing." Each course in the listing identifies if the course supports DL in the "Modes and Duration" section (TNET, web-based, etc).

3.7 Army Management Staff College (AMSC)

U.S. Army Management Staff College (Fort Belvoir, VA)	
Homepage	http://www.amsc.belvoir.army.mil/
DL Courseware Information	http://www.amsc.belvoir.army.mil/ecampus/default.htm

Specific Instructions:

Use the DL Courseware Information address to access the AMSC e-campus. This site is designed for registered students of AMSC and you must have a user ID and Password. However, for non-resident program information use the address below.

http://www.amsc.belvoir.army.mil/nonres.htm

3.8 Army Medical Department (AMEDD)

U.S. Army Medical Department Center and School (Fort Sam Houston, TX)	
Homepage	http://www.cs.amedd.army.mil/
DL Courseware Information	http://www.cs.amedd.army.mil/ddl/

Specific Instructions:

Use the DL Courseware Information address and select "Video Tele-Training" (left side) to view the AMEDD Center & School Video Tele-Training Course Listing and Registration.

3.9 Aviation

U.S. Army Aviation Center and School (Fort Rucker, AL)	
Homepage	http://www-rucker.army.mil
DL Courseware Information	See Instructions Below

Specific Instructions:

Access the Fort Rucker homepage and select "Training" (left side). On the next page select "Digital Training Access Center (DTAC)" and provide your AKO User ID and Password to gain access to the DTAC automated library, publications, training lessons and battle simulation.

Connectivity.

To view the Total Army Training System (TATS) Material you must also have a Fort Rucker user account and valid password. To obtain a user account you must complete and submit a USAAVNC Form 162E as discussed in the next paragraph below.

The Form Flow version of USAAVNC Form 162E is available on the DTAC ftp site by selecting the "Click here to download the form." If you have problems downloading the form call the DTAC Admin help desk at (334) 255-2743 or (334) 255-2739 (DSN 558) and we will FAX you a copy.

The School of Aviation Medicine also offers courses through the AMEDD address listed below:

http://usasam.amedd.army.mil/Index/index.htm

3.10 Chaplain

U.S. Army Chaplain Center and School (Fort Jackson, SC)	
Homepage	http://www.usachcs.army.mil/
DL Courseware Information	http://www.usachcs.army.mil/TngDir/NResMenu.htm

Specific Instructions:

Use the DL Courseware Information address and select "Sustainment Training." Two courses are listed on the "Sustainment Training" page. Interested individuals must contact the DL staff representative by sending a message to the following email address:

mailto:td-distance@usachcs.army.mil

3.11 Chemical

U.S. Army Chemical School (Fort Leonard Wood, MO)	
Homepage	http://www.wood.army.mil/usacmls/
DL Courseware Information	See Instructions Below

Specific Instructions:

All Chemical DL courseware is available through ATSC and the Reimer Digital Library.

ATSC: http://www.atsc.army.mil/itsd/index.asp

RDL: http://www.adtdl.army.mil/

3.12 Civilian Human Resources Agency (CHRA)

U.S. Army Civilian Human Resources Agency (Aberdeen Proving Ground, MD)	
Homepage	http://www.cpocma.army.mil/
DL Courseware Information	http://www.cpocma.army.mil/TMD/cpoc_dl.htm

Specific Instructions:

Use the DL Courseware Information address to access the Civilian Human Resources Agency (CHRA) Distance Learning web pages for each of the five regions.

3.13 Command and General Staff College (C&GSC)

Command and General Staff College (Fort Leavenworth, KS)	
Homepage	http://www-cgsc.army.mil
DL Courseware Information	http://www-cgsc.army.mil/nrs/catalog.asp

Specific Instructions:

Use the DL Courseware Information address to access the CGSC non-resident studies page. The page provides a hot linked table of contents for the non-resident catalog, which contains the college's DL teaching philosophy and lists the courses they currently offer.

3.14 Common Task Test (CTT)

Common Task Test	
Homepage	http://www.train.army.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Access the RDL Homepage
- 2. Select "Search for Products"
- 3. Select "Commandant Approved Training"
- 4. Locate "Type" and select "Common Task Test" and select "Submit"

This page will provide the current FY CTT and the manual needed to administer the test.

3.15 Defense Acquisition University (DAU)

Defense Acquisition University (Fort Belvoir, VA)	
Homepage	http://www.dau.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

Use the DAU Homepage address and select "Training Courses" and then "Course Schedule." The Course Schedule identifies the courses that are available for online instruction and provides detailed information on how to apply for a course through ATRRS. However, interested Army civilians and military personnel must submit an online application through the ATRRS Internet Training Application System (AITAS) to use DAU's Internet training.

3.16 Defense Activity for Non-Traditional Education System (DANTES)

Defense Activity for Non-Traditional Education System	
Homepage	http://www.dantes.doded.mil/
DL Courseware Information	http://www.dantes.doded.mil/
Specific Instructions:	
Use the DL Courseware Information address to access the DANTES DL Catalog.	

3.17 Defense Language Institute Foreign Language Center (DLIFLC)

Defense Language Institute Foreign Language Center (Monterey, CA)	
Homepage	http://dli-www.army.mil
DL Courseware Information	DLI Catalog: http://www.dliflc.edu/daa/dli_catalog/default.htm
	Non-Resident Courses: http://www.dliflc.edu/daa/dli_catalog/nonres.htm

Specific Instructions:

Use the DL Courseware Information address to access the DLI Catalog and the Non-Resident Courses. The DLI Catalog provides information on the entire DLI program including admissions, enrollment and academic requirements. The Non-Resident courses link connects to all Non-Resident courses offered by DLI.

3.18 e-Army U

e-Army U	
Homepage	http://www.earmyu.com/
DL Courseware Information	http://www.earmyu.com/public

Specific Instructions:

Use the DL Courseware Information address to access the e-Army U section on Programs, Term Schedules and Army Degrees.

3.19 Engineer

U.S. Army Engineer School (Fort Leonard Wood, MO)	
http://www.wood.army.mil/eschool/	
See Instructions Below	

Specific Instructions:

All Engineer DL Courseware is available through ATSC and the Reimer Digital Library.

ATSC: http://www.atsc.army.mil/itsd/index.asp

RDL: http://www.adtdl.army.mil/

3.20 Field Artillery (FA)

U.S. Army Field Artillery Center and School (Fort Sill, OK)	
Homepage	http://sill-www.army.mil/TNGCMD/tc.htm
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Access the Field Artillery Center and School Home Page
- 2. Select "Directorate of Training"
- 3. Select "Training Material"
- 4. Select "Individual Training"

Note: From this point forward a Fort Sill User ID and Password is required. If you need a Fort Sill Password select "**Request a User ID and Password**." The process is expedited if you already have an Army Knowledge Online account.

3.21 Finance

U.S. Army Finance School (Fort Jackson, SC)	
Homepage	http://www.finance.army.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

Access the Finance School Homepage and select the "Courses Online" link at the top of the webpage. This page will display the courses that are available for DL.

3.22 Gov Online Learning Center

Gov Online Learning Center	
Homepage	http://www.golearn.gov/
DL Courseware Information	http://www.golearn.gov/coursecatalog

Specific Instructions:

Use the DL Courseware Information address to access available course titles and information. This website supports the development of the Federal workforce with e-Training products and services. First time users are required to complete the on line registration form.

3.23 Infantry

U.S. Army Infantry Center and School (Fort Benning, GA)	
Homepage	http://www.infantry.army.mil/infantry/index.asp
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Use the Infantry Center and School Homepage address
- 2. Scroll down and select the Warrior University Icon on the left side of the page
- 3. Provide your AKO User ID and Password to gain access to the Warrior University

3.24 Judge Advocate General (JAG)

The Judge Advocate General's Legal Center and School (Charlottesville, VA)	
Homepage	http://www.jagcnet.army.mil/TJAGSA
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Access the JAG Homepage
- 2. Select "Courses" on the left side of the webpage
- 3. Select "Non-Resident Learning"

The Non-Resident course information is for correspondence courses.

3.25 Military Intelligence (MI)

U.S. Army Military Intelligence Center and School (Fort Huachuca, AZ)	
Homepage	http://huachuca-www.army.mil/index.html
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Access the MI Homepage
- 2. Locate "TRAINING" in the center of the page and select "MI Distance Learning"

3.26 Military Police (MP)

U.S. Army Military Police School (Fort Leonard Wood, MO)	
Homepage	http://www.wood.army.mil/usamps/default.htm
DL Courseware Information	See Instructions Below

Specific Instructions:

All Military Police DL Courseware is available through ATSC and the Reimer Digital Library.

ATSC: http://www.atsc.army.mil/itsd/index.asp

RDL: http://www.adtdl.army.mil/

3.27 Ordnance

U.S. Army Ordnance Center and Schools (Aberdeen Proving Grounds, MD)	
Homepage	http://www.goordnance.apg.army.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

All DL Courseware for Career Management Field (CMF) 27, 35, 63 and 89 is available through ATSC and the Reimer Digital Library.

ATSC: http://www.atsc.army.mil/itsd/index.asp

RDL: http://www.adtdl.army.mil/

3.28 Quartermaster

U.S. Army Quartermaster Center and School (Fort Lee, VA)	
Homepage	http://www.quartermaster.army.mil/
DL Courseware Information	http://www.quartermaster.army.mil/dl/

Specific Instructions:

Use the DL Courseware Information address to access the "Quartermaster Center and School Distributed Learning Courses Online."

3.29 School of Music (SOM)

U.S. Army Element, School of Music (Norfolk,VA)	
Homepage	http://www.eustis.army.mil/SOM/index.htm
DL Courseware Information	http://www.eustis.army.mil/SOM/

Specific Instructions:

- 1. Use the DL Courseware Information address to access the School of Music Online Resources
- 2. Select "ACCP Subcourses" to view available courseware

3.30 Sergeants Major Academy

U.S. Army Sergeants Major Academy (Fort Bliss, TX)	
Homepage	http://usasma.bliss.army.mil/
DL Courseware Information	http://www.bliss.army.mil/usasma/courses/

Specific Instructions:

Use the DL Courseware Information address to access the Sergeants Major Academy Non-Resident Course and Phase 1 for the First Sergeant Course and Battle Staff Course.

3.31 Signal

U.S. Army Signal Center and School (Fort Gordon, GA)	
o://www.gordon.army.mil/	
o://courses.gordon.army.mil/	

Specific Instructions:

Use the DL Courseware Information address to access the University of Information Technology webpage. The user must have a User ID and Password to gain access to the Signal School DL courses.

3.32 Transportation

U.S. Army Transportation Center and School (Fort Eustis, VA)	
Homepage	http://www.transchool.eustis.army.mil/
DL Courseware Information	See Instructions Below

Specific Instructions:

- 1. Access the Transportation Homepage and locate "Courses" (left side) and select "Web-Based Courses or Non-Resident Courses"
- 2. The information on either page provide the instructions and links to see available courses, course descriptions and the registration requirements

3.33 War College

U.S. Army War College (Carlisle Barracks, PA)	
Homepage	http://carlisle-www.army.mil/
DL Courseware Information	http://dde.carlisle.army.mil

Specific Instructions:

Use the DL Courseware Information address to access the War College Department of Distance Education.

3.34 Warrant Officer Career Center (WOCC)

U.S. Army Warrant Officer Career Center (Fort Rucker, AL)	
Homepage	http://www-rucker.army.mil/training.html
DL Courseware Information	http://usawocc.army.mil/
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Specific Instructions:

Use the DL Courseware Information address to access information on the WOCC program and ATRRS class schedules.

Appendix A - Acronym Listing

<u>Acronym</u> <u>Description</u>

AALS Army Aviation Logistics School

ACCP Army Correspondence Course Program

ACES Army Continuing Education System

ADA Air Defense Artillery

AG Adjutant General

AITAS ATRRS Internet Training Application System

AKO Army Knowledge Online

ALMC Army Logistics Management College

AMEDD Army Medical Department

AMSC Army Management Staff College

AOC Area Of Concentration
ARNG Army National Guard

ARTEP Army Training and Evaluation Program

ASI Additional Skill Identifier

ATRRS Army Training Requirements and Resources System

ATSC Army Training Support Center

CBT Computer Based Training

CGSC Command and General Staff College
CHRA Civilian Human Resources Agency

CMF Career Management Field

CTT Common Task Test

DANTES Defense Activity for Non-Traditional Education System

DAU Defense Acquisition University

DL Distributed Learning

DLIFLC Defense Language Institute Foreign Language Center

DLS Distributed Learning System
DTAC Digital Training Access Center

DTF Digital Training Facility

DTFM Digital Training Facility Manager
DTTP Digital Training Technology Project

FA Field Artillery
FM Field Manual
FY Fiscal Year

GTA Graphic Training Aid

ITSD Individual Training Support Directorate

JAG Judge Advocate General

LMS Learning Management System

MI Military Intelligence

MOS Military Occupational Specialty

MP Military Police

MS Microsoft

MTP Mission Training Plan

NGPEC National Guard Professional Education Center

PEC Professional Education Center

RDL Reimer Digital Library

SOC Service members Opportunity College

SOM School of Music

STP Soldier Training Publication
SQI Skill Qualification Identifier

TC Training Circular

TADLP The Army Distributed Learning Program

TATS Total Army Training System

TNET TRADOC Network

TRADOC Training and Doctrine Command

TSP Training Support Package

VTT Video Tele-Training

WOCC Warrant Officer Career Center